



SCHOOL DISTRICTS MOST FREQUENTLY ASKED QUESTIONS



What Programs administered by the State Allocation Board (SAB) must comply with the SAB Disabled Veteran Business Enterprise (DVBE) provisions?

All contracts over \$10,000 in the Lease-Purchase Program, and certain contracts over \$10,000 in the State Relocatable Classroom Program (architectural, on-site inspections and utility hookups).

Is there a minimum number of days prior to bid/proposal opening that school districts are required to place their advertisements in a publication focused toward DVBE's and a trade paper?

In accordance with the authority granted to the SAB by Public Contract Code Section 10140, the SAB requires school districts to advertise at least 24 calendar days prior to bid/proposal opening.

Must a Disabled Veteran Business Enterprise be certified in order to participate in a contract?

Disabled Veteran Business Enterprises must be certified by the Office of Small and Minority Business.

My school district is in the process of selecting an architect. Are architectural and other professional services such as engineers, environmental and land surveyors, subject to Disabled Veteran Business Enterprise requirements?

Yes, although these contracts are not competitively bid, they are still subject to Disabled Veteran Business Enterprises requirements. A simple way to remember which contractual agreements are subject to DVBE requirements is to remember that all contracts in the State's Lease-Purchase and certain contracts in the State Relocatable Classroom Programs in excess of \$10,000 are subject to DVBE requirements. Non-DVBE architects, etc. shall comply by using DVBE subcontractors/suppliers for goal attainment or by meeting the "Good Faith Effort".

May the school district open bids and provide bidders a grace period to submit appropriate DVBE documents?

No. However, bids may be received and held unopened and bidders may be given additional time to submit their DVBE documents if approved by the school district legal counsel and specified in the invitations to bid/proposal.



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May the school district subject SAB funded projects to **local** Minority and Women Business Enterprise requirements/programs?

SAB policy prohibits discrimination by a District, its agents or employees against any person because of race or gender, therefore, OPSC will **not** allow local Minority and Women Business Enterprise Programs to be included in SAB funded contracts.